Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**ABHAYAPURI COLLEGE**
Name of the head of the Institution	**Dr. Sadananda Nath, M. A. Ph. D.**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03664281424**
Mobile no.	**9435121757**
Registered Email	**abhcollege@rediffmail.com**
Alternate Email	**collegeabhayapuri@gmail.com**
Address	**Main Road, Abhayapuri,**
City/Town	**Abhayapuri**
State/UT	**Assam**
Pincode	**783384**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Gahin Chandra Das**
Phone no/Alternate Phone no.	**03664281424**
Mobile no.	**7002438314**
Registered Email	**aciqac1955@gmail.com**
Alternate Email	**gahindas1972@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://abhayapuricollege.in/uploadfiles/AQAR%202017-18.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://abhayapuricollege.in/uploadfiles/Academic%20Calender%202018-19.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**70.05**	**2004**	**04-Nov-2004**	**04-Nov-2009**
2	**B**	**2.5**	**2016**	**19-Jan-2016**	**19-Jan-2021**

6. Date of Establishment of IQAC	**05-Nov-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Observation of International Women	**08-Mar-2018** **1**	**75**

Anti Child Labour Oath	06-Dec-2018 1	57
Seminar and Quiz Competition	20-Jun-2018 1	34
Yoga Divash	21-Jun-2018 1	45
7 Days Workshop on Yoga	22-Jun-2018 7	87
An Induction Programme	01-Aug-2018 1	650
College Campus Cleanliness Programme	04-Aug-2018 1	30
Workshop on Personality development and mind power	22-Aug-2018 1	55
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	8
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Introduction of Students' Attendance Monitoring System by the college. 2. Renovation and up gradation of Central Library. 3. Purchase of more books for

Central Library. 4. Upgradation of Drinking Water facility for students. 5. Provision for more Lab Equipment.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Arrangement of high speed internet connection through dedicated line for the college from BSNL	High speed internet connection through dedicated line was connected for the college from the BSNL, Bongaigaon
Provision of sports facility in the college campus and completion of the changing room building of the college outdoor Stadium.	As per the grants received from RUSA, Assam, the college constructed a well-equipped standard size Basketball Ground and a Volleyball court in the college campus and the building of the changing room college outdoor Stadium was completed
Keeping an eye to improve the health and Hygiene of girl students, it is proposed to Install a Sanitary Napkin Vending Machine along with the incinerator in the Girls' Common Room	A Sanitary Napkin Vending Machine along with the incinerator was installed in the Girls' Common Room.
Proposal for immediate construction of an Auditorium for the College as per the sight allotted for it.	The college submitted a proposal for construction of an Auditorium in the college campus to the government of Assam and was in the official process
Proposal for Construction of another G+1 Classroom building beside the newly constructed G+1 class room building in the college campus	As per the proposal provision was made in the DPR of RUSA 2.0 for the construction of another G+1 Classroom building. Accordingly the proposal was accepted and the college received official sanction letter of the grant but due to the pandemic situation the work is delayed.
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	26-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	2019
Date of Submission	25-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	1. Academic Section: This section contains the attendance of teachers through biometric system both at entry and exit level. Students attendance where teacher adds attendance of student for his/her lecture through traditional method, also assignment can be assigned to group of student's or whole class by the teacher. Monthly progress report of classes are prepared and duly checked by the HOD and whenever needed is submitted to the authority. The authority sends SMS through Bulk SMS system to guardians of the students who have less attendance for a particular month. 2. Student section: This section has academic year wise class lists, alumni list, and student's profile etc 3. College Office: In this section, staff details like staffs appointments, joining of staffs, Acquaintance Register, Staff Leave Record Register is maintained and there is a provision for the staff from where they can apply for casual leave to the email provided by the authority. . 4. Account Section: The college has its own automation software through which fees, salary and various scholarships allotted for the students are managed. 5. Library: This gives information about due books, books transactions details and library feedback where everyone can give feedback for library. Visitors records are maintained through Registers. 6. Admissions: New admissions are conducted through online module and creation of merit list and allocation of Honours/Regular course is done through this module. 7. Feedback: In this module feedback related to academics and administration taken from the students, teachers, Guardians, Alumni and other stakes holders and analysed accordingly. 8. Communication: Through this SMS, Emails can sent to the students,guardians, other staff members of college and to all other

official communication. 9. Alumni: All alumni data and information is available in this module. 10. Hostel: Hostel wise student list and details of hostels, student's attendance in hostels is available in this module. 11. Examination Result: university result of students can be stored and sent through SMS to the guardians in this module.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures effective curriculum delivery through a well-planned and documented process. We adopt the curriculum as provided by the Gauhati University. Depending on our resource potentiality, institutional goals and concern towards the students, we impart quality education. The institution has developed a structured and effective implementation of the curriculum. Following are the various means through which it executives the curriculum. a. HOD's Meeting: HOD's convenes Meetings to discuss their action plans to arrive at an optimal and effective way. b. Academic Calendar: Academic Calendar is prepared as per the Gauhati University academic schedule and the requirements at the department level as per the action plans formed. c. Teaching Plan: A Teaching Plan includes course outcomes, course objectives, content topics, time to be taken to cover the concerned topics and the expected outcomes from the students by learning through the topics prepared by respective faculty members at the beginning of each semester. It gives an insight how the class lecture will be handled throughout the semester. d. Central Time- Table is prepared by the Routine Committee so that the classes allotted in the teaching Plan by respective faculty members can be covered. Besides Central Time-Table, the respective departments prepare their own time table in the line of Central Time-Table to complete the individual allotted course. e. Skill-Tests are conducted by the departments to assess the skill of the student in the subject he wishes to pursue his/her study. d. Meeting the Vision and Mission of the Concerned Department: Each department sets its own Vision and Mission which match with the Institutional Vision and Mission.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Nil	Nill
BA	Nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.		
Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	47	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Assamese, History, Political science, Arabic, Philosophy, Geography	444
BSc	Physics, Chemistry, Mathematics, Botany, Zoology	124
BVoc	Information Technology (IT), Travel and Tourism Management (TTM)	32
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
IQAC of the college promptly collects and assesses the feedback from its stakeholders viz parents, alumini and teachers, A format is prepared and distributed among all the stakeholders on different occasions. After an expert analysis the matters are discussed among the members of the faculty before communicating it to the authorities concerned. The report submitted by the committee is scrutinized by Principal and the suggestions made by the committee are discussed with different committees and departments for necessary action. Suggestions and comments made by the parents are also taken into account for

future developments. IQAC has taken necessary measures for tracking overall progress in teaching and learning process.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Major	222	347	222
BA	General	315	402	515
BSc	Major	94	153	94
BSc	General	73	147	73
BVoc	Information Technology (IT)	50	19	19
BVoc	Travel and Tourism Management (TTM)	50	15	13
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	936	Nill	43	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
43	40	13	12	4	9
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring sets up a healthy relationship between the students and the faculty. Mentors play many roles in students lives to help them succeed these include guide, counselor, advisor, consultant, tutor, teacher, and guru. A mentors particular combination of professional expertise, personal style, and approach to facilitating learning influences the kind of mentoring he or she provides. Mentoring gets the student to explore oneself and allows one to experience the joy of learning, stand up to peer pressure, take decisions with courage, be aware of relationships, be sensitive to others, understand the role of money in life, and feeling of prosperity, etc. Human values as enshrined in our constitution like justice, liberty, equality, fraternity, human dignity and the unity and integrity of the Nation are also a part of this system. Focus has been given on inculcating values of equality and responsibility towards one's fellow citizens of any caste, class or creed. During mentor-mentee discussion,

issues and requirements of SC/ST/OBC students are assessed and addressed. Mentor-mentee relationship helps our students form a bond with faculty members which served as great help during various tough times in their carrier. It is important to note that effective mentoring, like wisdom itself, is multidimensional, and we, the mentors of Abhayapuri College follows certain core roles that are essential for the educational, professional, and personal growth of graduate students. Mentoring system in the college has yielded a great result. Students feel free to discuss their problems with their mentors and develop a sense of confidence in them and the most important part is that a sense of security is developed in them. An example can be cited that the a student was unable to unlock his feelings to his friends but when the peer pressure was removed by the mentor, the same student developed a strong feeling of self-confidence and volunteered himself for any task assigned to him. The result of mentoring was that the student was not even able to speak in his mother tongue on the stage gave a splendid presentation of oratory in English. So it becomes quite clear that if students are guided and motivated by the mentor in a constructive manner then he or she would be able to overcome all the odds in life.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
936	43	1:22

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
47	43	4	Nill	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Rajesh Tiwari	Associate Professor	Appointed as subject expert by Gauhati University
2018	Mr. Jayanta Bora	Associate Professor	Appointed as subject expert by Gauhati University
2018	Mr. Bhaskar Jyoti Das	Associate Professor	Appointed as subject expert by Gauhati University
2018	Mr. Abijit Barman	Associate Professor	Appointed as subject expert by Gauhati University
2018	Mr. Jaganath Das	Associate Professor	Appointed as subject expert by Gauhati University
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

BSc	BSc	Semester	07/05/2018	05/07/2018
BA	BA	Semester	07/05/2018	05/07/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per academic calendar, the review of Internal Evaluation is done by the Academic Committee in its meetings time to time. For the implementation of Internal Assessment Process, the Home Examination Board of the college monitors overall internal assessment process. The record of internal assessment is maintained by the respective departments of the college and the same is uploaded online to the university portal as per the notification of the university. Every department has to submit the compliance of the academic calendar as part of their annual submissions. In addition the internal audit conducted which ensures the compliance to verify with documentary evidence. Every teacher is assigned the subjects to be taught during the academic year. The teacher plans the teaching and evaluation schedule of assigned subject. The type and schedule of internal evaluation is Planned in consultation with the head of the department. Head of the Department: The Head of the department compiles the academic plan submitted by the teachers and ensures that there is no overlapping of the activities in general and the Continuous Internal Evaluation in particular at both the internal as well as the University level.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares the Academic Calendar as per the Gauhati University academic schedule and the requirements at the department level before the commencement of the academic year. The 'Academic calendar' containing the relevant information regarding the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination , semester examination etc. The academic calendar is prepared by the University for its Affiliated Colleges so that teachers should know all the activities regarding continuous internal evaluation process and it is also published on website of the college and displayed in the central notice board of the College. The students' academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, through departmental seminars, project works, and skill tests.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://abhayapuricollege.in/node/naac/results-48

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BVoc	BVoc	Travel and Tourism Management (TTM)	13	13	100
BVoc	BVoc	Information Technology	19	19	100

		(IT)			
BSc	BSc	Major and General	124	101	81.45
BA	BA	Major and General	444	401	92.34

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://abhayapuricollege.in/uploadfiles/1_4_1%20Feedback%20report%202018-19-new.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	365	Department of Science and Technology Govt. of Assam	0.5	0.5

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

NA	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	2	1.99
International	Chemistry	2	2.70
International	Geography	1	10.86
International	Arabic	1	1.80
[View File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	2
Chemistry	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
A recyclable/reusable hydrotalcite supported copper nano catalyst for 1,4-disubstituted-1,2,3-triazole synthesis via click chemistry approach	MitaliChetia, Praveen Singh Gehlot, Arvind Kumar, DigantaSarma	Tetrahedron Lett.	2018	34	Dibrugarh University	33
Benedict's Solution/Vitamin C: An Alternative Catalytic Protocol for the synthesis of Regioselective-1,4-disubsti	ManashjyotiKonwar, Roktopol Hazarika, Abdul A Ali, MitaliChetia, Nageshwar D Khupse, Prakash J Saikia, DigantaSarma	Applied Organometallic Chemistry	2018	6	Dibrugarh University	5

tuted-1H-1,2,3-triaz oles at Room temperature						
Estimating the global distribution of field size using crowdsourcing.	Kuleswar Singha	Global Change Biology (Published by: Wiley-Blackwell Publishing Ltd)	2018	44	Gauhati University	31
Estimation of inter-modal cross talk in a modal wavefront sensor	Santanu Konwar and B R Boruah	Optical Society of America Continuum (OSA Continuum)	2018	8	Indian Institute of Technology Guwahati	5
Improved linear response in a modal wavefront sensor	Santanu Konwar and B R Boruah	Journal of the Optical Society of America A (JOSAA)	2019	7	Indian Institute of Technology Guwahati	5

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nill	Nill	Nill	Nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	9	3	2
Presented papers	3	1	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Seminar on "Role of Youth In Nation	Abhayapuri College in	5	142

Building"	association with Lalmati M.E.School, Lalmati.		
Seminar on "Role Education To Develop The Society"	Abhayapuri College in association with Harizon Prathamic Bidyalaya, Abhayapuri Town	6	45
An Awareness Program on Swachcha Bharat and Preservation of Environment.	NSS, Abhayapuri College in association with Kathalguri Prathamic Bidyalaya, Ganeshpur	3	29
Seminar on the role of Student in Eradication of Illiteray.	Abhayapuri College in association with Al-Ameen Senior Madrassa,Lalmati.	7	154
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Awarness programme on Swachcha Bharat and preservation of Environment	Acknowledgement from the Head of the institution	Kothalguri Prathamik Vidhyalaya, Ganeshpur.	29
Seminar on Role of Education to Develop the Society	Acknowledgement from the Head of the institution	Harizon Prathamic Vidhayalaya	45
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Awareness program	Abhayapuri College in association with Lalmati M.E.School, Lalmati.	Seminar on "Role of Youth In Nation Building"	5	142
Awareness program	Abhayapuri College in association with Harizon Prathamic Bidyalaya,	Seminar on "Role Education To Develop The Society"	6	45

	Abhayapuri Town			
Swachh Bharat	NSS, Abhayapuri College in association with Kathalguri Prathamic Bidyalaya, Ganeshpur	An Awareness Program on Swachcha Bharat and Preservation of Environment.	3	29
Awareness program	Abhayapuri College in association with Al-Ameen Senior Madrassa ,Lalmati.	Seminar on the role of Student in Eradication of Illiteray.	7	154
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nill	Nill	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
IT-ITeS	01/04/2019	1. The objectives of this agreement is to improve employability skills of the trainees of the second party by their adoption of the NSQF level or National Occupational Standards (NOS), Assessment and certificate	30

		developed by NSDC through its Sector S	
NERIWALM	13/12/2018	1. Selection and deputation of teachers and students for the courses with the help of interested colleges principal members.2. Manage necessary fees for the courses through interested Principals.3. Suggest time for the courses.	30

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
88	87.2

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Campus Area	Newly Added
Laboratories	Existing
Class rooms	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Fully	2.0.0.14	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	30085	5301473	46	3950	30131	5305423
e-Books	3135000	5900	Nill	Nill	3135000	5900
Journals	41	78720	Nill	Nill	41	78720
e-Journals	6000	5900	Nill	Nill	6000	5900
Library	1	Nill	Nill	Nill	1	Nill

Automation								

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	70	2	2	2	1	1	14	2	0
Added	10	0	0	0	1	0	0	0	0
Total	80	2	2	2	2	1	14	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

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2 MBPS/ GBPS

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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	[Nil](#)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
84	83.84	29	28.98

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college takes direct initiative in the maintenance and utilization of infrastructure and support facilities. The suggestions and requirements from the departments are put forward to the Principal and taken action immediately. Major Constructions of buildings, renovations and up gradations are put forward the Planning Board Committee which takes initiatives for inviting quotations for infrastructure. Maintenance of Laboratory infrastructure and facilities. The purchase of laboratory equipments and other chemicals, specimen etc. is done by the Purchase Committee of the college as per requirement sent by the teaching departments. Major constructions are supervised by the Construction Committee of the college while minor repair works are done under supervision of the concerned department. Laboratories are properly maintained by each

department. Stock verification is done by the faculty and Lab assistants in charge of it Maintenance of Library: The Librarian along with Library staff ensures the smooth functioning of the library by taking care of its requirements and timely maintenance. The Library follows Library rules for the maintenance of resources. The Library Advisory Committee plays an active role in taking major decisions for the library. There is a Library Committee which is responsible for making necessary purchases as per recommendations received from the teaching departments of the college. Maintenance of Classrooms: The classrooms are well maintained and provided with lights and fans. The facilities are periodically maintained using management funds. Most of the departments maintain departmental libraries with proper stock and issue register. Yearly maintenance in ICT equipments, furniture and electric equipments are made. Maintenance of IT facilities: The Principal of the college makes necessary purchases as per the recommendations received from the teaching departments/ administrative office of the college. Any repair beyond the system caretaker, external agencies are called for. Maintenance of Sports facilities: There is a Sports Facilities Committee for making necessary purchases as per recommendations received from the games and sports sections of the college and other empowered personnel. The committee is responsible for maintenance and up gradation of sports infrastructure and facilities of the college. A sports room houses sports utilities. Student support and welfare: There are various sub-committees to look into matters of support services for the students as well as their welfare. The Principal shall be the Chairman of all such bodies. The sub-committee for hostel management as certain smooth administrative functioning of the hostels. The sub-committee (Medical cell) for health care is responsible for managing the health centre of the college. The Yoga Centre organises workshops and awareness programmes, celebrates Yoga day in the college for the students as well as for the faculty. Academic support: The college has an elaborate academic support mechanism. There is Academic Council Committee for the smooth conduct of admissions. The Examination Cell is engaged in conduct of General examination and home examinations. The authority engages part-time teachers and guest teachers in addition to the regular teachers for the benefit of the learners. Women Cell of the College organises time to time awareness programmes on health and hygiene and women Empowerment.

http://abhayapuricollege.in/uploadfiles/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student support scheme	47	63006
Financial Support from Other Sources			
a) National	Scholarship	2188	2765360
b)International	Nil	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved

Workshop on Personality Development and Mind Power (Soft Skills)	27/02/2019	53	B.Voc and Community College in association with IQAC, Abhayapuri College
Awareness Programme on applicability E-Banking (ICT/Computing skills)	06/09/2018	43	Conducted by SBI, Bongaigaon
Training conducted by Tech booster (ICT/Computing skills)	17/08/2018	19	Tech Booster
Seminar related to Current job market, skill required, innovation on IT, Emerging in IT area (ICT/Computing skills)	27/01/2018	37	By Nabajit Dutta (HP)

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Career Guidance to students	Nill	10	3	10

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Axis Bank	20	1	Nil	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	Bachelor of Arts	English	Dhanamanjuri University, Manipur	MPES
2019	1	Bachelor of Science	Mathematics	Netaji Subhas Open University	Master of Science
2019	1	Bachelor of Science	Mathematics	USTM, Meghalaya	Master of Science
2019	1	Bachelor of Science	Mathematics	University of Gour Banga	Master of Science
2019	1	Bachelor of Arts	English	Bongaigaon College	Master of Arts
2019	1	Bachelor of Science	Mathematics	Bodoland University, Kokrajhar	Master of Science
2019	1	Bachelor of Arts	History	Assam University, Silchar	Master of Arts
2019	2	Bachelor of Arts	History	Cotton University	Master of Arts

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	10

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter departmental cultural competition	Institutional	300
Interclass cricket competition	Institutional	90
Interclass football competition	Institutional	160

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for	Number of awards for	Student ID number	Name of the student

			Sports	Cultural		
2019	Best Discipline Team	National	1	Nill	Nil	Team
2019	Photography (1st)	National	Nill	1	18044213	Gourov Rajbongshi
2019	Poem Writing and Recitation (on the spot) (1st)	National	Nill	1	1804481	Dipamoni Singha
2019	Quiz Competition (1st)	National	Nill	1	219336, 1706110, 219332	1. Debabrata Das, 2. Bijit Kr. Banarjee, 3. Kaushik Ray.
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Abhayapuri Collage has a students' union body, entitled "Abhayapuri College Students' Union". All the students of this college are member of this body and the office bearers are elected annually by the students through the democratic election process under the guidelines laid down by the Lyngdoh Committee. As per rules, following portfolios are there in the Student's Union. ? General Secretary ? Assistant General Secretary ? Editor, College Magazine Secretary ? Assistant Editor, College Magazine Secretary ? Secretary, Outdoor game ? Secretary, Indoor game ? Secretary, Debate Symposium. ? Secretary, Music and Culture ? Secretary, Cricket ? Secretary, Girls' Common Room ? Secretary, Boys' Common Room ? 01 Separate representative from each class Principal of the College nominates 01 separate teacher-in charge for each portfolio to guide the secretary in their various entrusted activities and the Principal himself acts as an adviser of General Secretary for smooth functioning of the developmental activities of the College. The Students' union extends cooperation to the College authority as well as the students to fulfil the objectives of the College. The office bearers are engaged in various activities under the constitutional limitation for the development of educational, physical, ethical and moral values of the students. The General Secretary of the Students' Union is a member of the IQAC, Admission Committee and various grievance redressal committees. Abhayapuri College offers various facilities and infrastructures to develop co-curricular and extra-curricular activities among the students in the campus. There are various committees to enrich the knowledge of students with extra-curricular activities, such as College Cultural Committee, Literary Committee, Sports Committee, Yoga Centre etc. Principal of the College nominates few interested faculty members to the committees to make arrangement of different programmes, so that students of the college can get the opportunities to involve in such activities. Students of the college participate in various competitions held in the annual "College week". Competitions held in cultural events are singing, dancing, drama, mono acting, go as you like and cultural procession. In the sports competition, various athletic events, cricket, badminton and carom are organized. Literary competitions like recitation, debate, essay writing, poem writing, wall

magazine, extempore speech etc are conducted and the winner are awarded to encourage them for further improvement. Editor of college magazine is responsible for publishing one wall magazine and college magazine "Prayax" in every year. Each departments of the college have own wall magazine and few of them have journals. Interested students get the opportunity to publish their own works and inspired from such types of activities. Abhayapuri College has well recognized NCC and NSS branch. Volunteers of these two are very active and shows proficiency in various extra-curricular activities. Numerous Departments have their field study, project works, extension activities, students training program as a co-curricular activity. Students are highly benefited by these types of activity.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1500

5.4.3 – Alumni contribution during the year (in Rupees) :

50000

5.4.4 – Meetings/activities organized by Alumni Association :

1. Annual Alumni Meet. 2. Departmental Alumni Meet. 3. Plantation in College campus, Hostel campus and Outdoor Stadium. 4. Various awareness programs on career counseling, literary writing, art of recitation.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution practices decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. Various sub-committees are its glaring example. In order to implement any new instruction for the betterment of the students is initiated through a general Staff Meeting where all the faculty members' suggestions are recorded and accordingly resolved and implemented. The Heads of Departments participate in the Academic Council of the college. The Head of the Department oversees the Teaching Plans of his/her faculty members. He/she is empowered to make adjustments in the routine, and to allot teaching assignments and evaluation duties for sessional exams. He/she enjoys the privilege of convening departmental meetings where the programmes for the entire Semester are decided. He/she often takes the lead in planning seminars, workshops, career counseling sessions, remedial measures, and mentoring of the students. The above features comprising of participatory management points fairly conclusively to the ethics of decentralization which is integral to the institution and provides direction in its functioning at every level.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	All new admissions and renewals are done in cent percent online mode. This has facilitated in the creation of a digital database that is required for the Student Satisfaction Survey. Besides, admission in the degree and HS courses, other admissions such as B. Voc, KKHSOU and GU-IDOL are also completed on online mode.
Industry Interaction / Collaboration	The college has been running B. Voc courses in information technology (IT), Tourism and Travel Management (TTM) and the courses of UGC Community College (BFSI). For training and job oriented purposes, the college has made MoUs with different Farms and Industry partners of national and international repute. Also, three MoUs are signed for student exchange and teachers exchange with BN College, Dhubri (Assam), Goalpara College, Goalpara (Assam) and Birjhora Mahavidyalaya, Bongaigaon (Assam).
Human Resource Management	Abhayapuri College has engaged all faculty members in different in-house bodies and cells. All pending AQARs for the session 2018-19 and 2019-20 have been completed and sent to NAAC through constitution of different AQAR/SSR preparation committees that worked in coordinated manner. For data entries pertaining to different criteria of NAAC manual, faculties from computer science department have been engaged by the IQAC office. The departmental advisory body of the college was also reconstituted through engagement of teachers, students and guardians.
Research and Development	Abhayapuri College, Although, has limitations in the development of infrastructure related to research and development, the college has given its effort to upgrade the library resources for being used in future by various faculty members who intends to pursue various forms of research. The college has been publishing an in-house multidisciplinary research journal "The Abhayapuri College Teacher's Journal" every year, wherein different faculty members contributed research papers of their own field of research.
Library, ICT and Physical Infrastructure / Instrumentation	The central library has been converted to fully automated library during the session 2018-19 and 2019-20.

	Numbers of books and journals have been increased by 289 during the sessions. OPAC-KIOSK browsing machine has been installed in central library. Four ICT class room and a digital notice board have been established during this session. Laptop and printers are supplied to all departments. Physical structure of the college has also been developed during the session 2018-19 by constructing RCC class rooms, one cycle stand, one outdoor stadium, one women hostel and the college main gate and the front boundary wall.
Curriculum Development	The institution ensures effective curriculum delivery through a well-planned and documented process. We adopt the curriculum as provided by the Gauhati University. Depending on our resource potentiality, institutional goals and concern towards the students, we impart quality education. The institution has developed a structured and effective implementation of the curriculum. Following are the various means through which it executives the curriculum. a. HOD's Meeting to discuss action plan. b. Preparation of Academic Calendar c. Teaching Plan d. Skill-Tests are conducted by the departments e. Vision and Mission of each Department.
Teaching and Learning	The college has been consistently trying to inculcate more and more student centric approaches to make learning a pleasurable exercise. Students are made to involve directly in different academic activities, not merely as passive recipients, but as active dynamic agents. Experiential learning, participative learning problem solving methods are cultivated in our college. The institution also adopts the Comprehensive Internal Assessment System to evaluate the learning levels of the students. Before taking up the syllabi, teachers try to assess the basic knowledge and skill of the individual student about the course chosen.
Examination and Evaluation	The college has adopted the practice of Continuous Internal Evaluation to assess the progress of learners. With a view to making CIE objective, effective, intensive transparent, the following measures have been introduced: 1. Regular assessment is

done departmentally by various means like class test, assignments etc. 2. In each semester, internal assessments of UG students have been introduced under CBCS framework. 3. No student is allowed to appear in the final examinations without appearing in the internal assessments. 4. The reports on field project, educational excursion or study tour, and survey projects are also evaluated as a part of CIE.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The college has designed a new web portal which is expected to aid in various administrative and academic matters. Various important forms and formats (pdf versions) as well as important official documents are uploaded in the new college portal for the ease of accessibility by various stakeholders.
Administration	With a view to encourage paperless communication with speed and certainty Bulk SMS, e-mail and other digital platform are used by the college. Further, all govt. notifications, UGC, University, Department of Higher Education and other general information of the college are uploaded in college website for wider circulation.
Finance and Accounts	The college has its own automation software through which fees, salary and various scholarships allotted for the students are managed. During the new admission process, the financial transactions are done by SBI Collect. Funds of RUSA And BVOC schemes are managed through PFMS
Student Admission and Support	New admissions are conducted through online module and creation of merit list and allocation of Honours/Regular course is done through this module. Admission fees are collected through SBI Collect. Students ID cards are generated through automation software and distributed as such.
Examination	All internal examinations are conducted by the Home Examination Board. Information relating to examinations are circulated through college website, bulk SMS and social network. Results are prepared by the respective departments and make public by them in their own digital platform.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Sadananda Nath	Two Days Principal Meet, UGC HRDC, Gauhati University	Nil	4670
2018	Dharmendra Das	Workshop on Unnat Bharat Abhyan, New Delhi	Nil	15000
2018	Team	Gain a Winners Edge, XIMIT, Guwahati	Nil	20898
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nil	Nil	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Life Science (RC) Gauhati University	1	09/07/2018	29/07/2018	21
Orientation Programme (OP-118) Gauhati University	1	15/12/2018	11/01/2019	28

Value Based Education (STC), North Bengal University	2	25/07/2018	31/07/2018	7
RC in Environmental Studies (Interdisciplinary), JNU, New Delhi	2	12/11/2018	07/12/2018	26
Refresher Course in Library and Information Science, Gauhati University, Guwahati	1	11/11/2019	24/11/2019	14
Refresher Corse in Life Sciences (RC) Gauhati University, Guwahati (Assam)	1	09/06/2018	29/06/2018	21
Refresher Corse in Ranchi University, Ranchi	1	08/02/2019	28/02/2019	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Abhayapuri College Teachers Thrift Society, Special leave for last rituals of parents.	Medical support scheme, Festival advance, Special leave for last rituals of parents.	Student Welfare Scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal audit is conducted every year by a competent auditor appointed by the Governing Body. The Audit Report is placed before the G.B for necessary action. The external audit is conducted is carried out by the Directorate of Audit, Govt. of Assam every financial year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats received in Rs.	Purpose

funding agencies /individuals		
Nil	0	NA
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Organization of programmes on College Foundation Day. 2. Plantation of saplings in college and hostel campus. 3. Celebration of the festival in college with active support from the parents-teachers association.

6.5.3 – Development programmes for support staff (at least three)

1. Training progrmmes are organized to empower the staff. 2. Orientation programmes for account staff are organized. 3. Library staffs are encouraged to participate in Library Management Courses.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. The college has taken initiatives to establish a Placement Cell for students. 2. To encourage the students and youth of the area, an outdoor stadium along with a 400-meter running track has been constructed through UGC Fund. 3. As per the suggestion of the NAAC peer team to start the post-graduate course in the college, the authority submitted the proposal to Gauhati University for introducing P.G. in Assamese and English.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Observation of International Women's Day- 2018. Theme-Time is Now: Rural and urban activists transforming	03/08/2018	03/08/2018	03/08/2018	75

	women's lives.				
2018	Anti Child Labour Oath	06/12/2018	06/12/2018	06/12/2018	57
2018	7 Days Workshop on Yoga	22/06/2018	22/06/2018	28/06/2018	87
2018	An Induction Programme	01/08/2018	01/08/2018	01/08/2018	650
2018	College Campus Cleanliness Programme	04/08/2018	04/08/2018	04/08/2018	30
2018	Worshop on Personality development and mind power	22/08/2018	22/08/2018	22/08/2018	55
2018	Orientation and Talent search Programme on NSS day	24/09/2018	24/09/2018	24/09/2018	68
2018	Seminar on Mandatory Nature of NAAC Assessment Accreditation in Higher Education	12/10/2018	12/10/2018	12/10/2018	45
2018	Pre-Marital Counseling Class	21/10/2018	21/10/2018	21/10/2018	103
2019	Workshop on Personality Development and Mind Power (1st, 3rd and 5th Semester)	27/02/2019	27/02/2019	27/02/2019	53
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants

programme				
			Female	Male
Observation of International Women's Day, 2018 on theme "Time is Now: Rural and urban activists transforming Women's Lives"	08/03/2018	08/03/2018	68	10
Pre-Marital Counseling Class	21/10/2018	21/10/2018	83	14

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Abhayapuri College is more conscious about the environmental issues and put more emphasis on use of environment friendly products. It is also conscious enough towards sustainability energy and energy efficient electrical appliances. As part of its endeavour toward energy efficiency, sustainability and alternate energy initiatives, the college has replaced all traditional Incandescent electrical bulbs by Light Emitting Diode (LED) bulbs. Besides, the college has planned to set up a solar energy plant in its campus with financial support from external agency. The proposal for the same has already been placed and awaiting necessary approval.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	16/05/2018	1	An Awareness Programme organized by NSS on Beat the Plastic Pollution	Pollution	93
2018	1	1	16/12/2018	1	Anti Child Laabour	Child Labor	57

						Oath		
2018	1	1	22/08/2018	1	Worshop on Personality development and mind power	Personality development	65
2018	1	1	27/09/2018	1	Awareness Programme on Road Safety	Road Safety	38
2018	1	1	11/07/2018	1	Swachach Bharat programme from College to Jyoti Sanskriti kendra.	Swachach Bharat	38
Nill	1	1	06/01/2019	7	NSS special camp at Bhomapara Village organisd various Seminar and training and cultural programme.	Social Awareness	158

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook of Professional Conduct and Guidelines	12/09/2018	Content of the Handbook: 1. Code of Professional Conduct and Functioning Guidelines for Governing Body 2. Code of Professional Conduct and Ethics for Principal 3. Code of Professional Conduct and Functioning Guidelines for Internal Quality Assurance Cell (IQAC) 4. Code of Professional Conduct and Ethics for Teaching Staff 5. Code of Professional Conduct and

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Observation of International Women's Day- 2018. Theme-Time is Now: Rural and urban activists transforming women's lives.	03/08/2018	03/08/2018	75
Anti Child Labour Oath	16/12/2018	16/12/2018	57
College Campus Cleanliness Programme	04/08/2018	04/08/2018	55
Swachach Bharat programme	11/07/2018	11/07/2018	38
[View File]()			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Initiatives to make the campus eco-friendly by restricting the use of plastic-related items. 2. Use of earthen cups and glass for drinking water and tea. 3. Display of banners in and around the campus to aware the college fraternity regarding the utility of eco-friendly environment. 4. Use of low electric consumption appliances in order to reduce energy consumption. 5. A unique initiative as No motor vehicle day is planned and accordingly, teachers and students come to the college without motor vehicle.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice: 1 1. Title of the practice: Emphasis on extra-curricular activities for the physical and mental wellbeing of the students of the College. 2. Objectives: i) To provide the opportunity to learn new skills, which will be beneficial for them to develop their personality. ii) To create a favourable environment for mental wellbeing of the students as the extra-curricular activities are basically develop from their own hobbies or passion. Thus, the students feel relaxed while they can get the chance to involve in various extracurricular activities. iii) To develop various qualities among the students like team spirit, leadership, problem solving skills, perseverance by imparting extracurricular activities like sports and culture in the college campus. iv) To enhance academic performance as for academic development,problem

solvingskills, memory, creativity and critical thinking qualities are required which will be achieved by participating in various exracurricular activities. v) To help in develop social skills vi) To provide the scopes and the spirit of healthy competitions among the students by imparting extra-curricular activities. 3. Context: Abhayapuri College since its beginning has dedicated to develop the potential of the students in co-curricular and extracurricular fields through participation in literary, cultural, and sports events. The college offers various type of extracurricular activities such as music, sports, yoga and literary activities apart from academic activity. These activities offer opportunities for students to learn the values of teamwork, individual and group responsibility, physical strength and endurance, competition, diversity, and a sense of culture and community. In the present scenario, youth demoralization and adolescent delinquency are very common problem. Students are facing various problems from their home and school environment. Due to various stress, the students fail to concentrate in their study and fail to achieve academic success. To overcome these challenges, Abhayapuri College offers various training programmes on sports, culture and yoga for their physical and mental development. As, there extracurricular activities are taken by the students according to their own interest, it is very beneficial for them for their mental wellbeing and also develop positivity among them to face real life situation. 4. The Practice: The College organizes various cultural programmes and workshops/ training for the students. Experts from cultural and sports fields are invited to train the students. Various cultural programmes and cultural competitions are organized among the students to promote extracurricular activities. Various events like SankardevTithi, Bishnu Rabha Divas, Sudhakanta divas, Silpi Divas are observed in the College. Various cultural programmes like dancing, singing, drama, recitation and sports competition like athletics', cricket, volleyball etc are held in the college week and also whenever possible to exhibit their cultural and sports skills. 5. Evidence of success: Extracurricular activities are become an integral part of our teaching- learning process. Students involving in these activities are observed to enroll in higher education after successfully completion of their degree course. Many of them are able to achieve rewards in various cultural and sport competition held in zonal and state level. Students become involved in extracurricular activities not only for entertainment, social, and enjoyment purposes, but most important, to gain and improve skills. 6. Problems encountered and Resources Required: Extracurricular activities help personal development of the students. Thus, in higher education emphasis should be given to engagement of students in extracurricular activity. There are few problems facing by the institute in imparting extracurricular activity. The problems are: i) Instruments of sports and culture are highly costly. ii) Extra fund is required for various cultural and sports training iii) Additional teachers are required to run the workshop/training smoothly iv) Additional building is needed for smooth functioning of these activity. Best Practice: 2 1. Title of the Practice: STUDENTS' MENTORING 2. Objectives of the Practice: Mentoring and connecting with faculty members is the sole object of a Student's induction in the College. It sets up a healthy relationship between the students and the faculty. Mentors play many roles in students lives to help them succeed these include guide, counselor, advisor, consultant, tutor, teacher, and guru. A mentors particular combination of professional expertise, personal style, and approach to facilitating learning influences the kind of mentoring he or she provides. 3. The Context: Mentoring takes place in the context and setting of universal human values. It gets the student to explore oneself and allows one to experience the joy of learning, stand up to peer pressure, take decisions with courage, be aware of relationships, be sensitive to others, understand the role of money in life, and feeling of prosperity, etc. Human values as enshrined in our constitution like justice, liberty, equality, fraternity, human dignity and the unity and integrity of the Nation can also be part of

this discussion. Focus should be on inculcating values of equality and responsibility towards one's fellow citizens of any caste, class or creed. During discussion issues and requirements of SC/ST/OBC students should be assessed and addressed. Mentor-mentee relationship can help students form a bond with faculty members which can be of great help during various tough times in courses. 4. The Practice: A mentor will wear several hats over the course of his or her students professional development, and might be comfortable wearing many hats at once, or only one or two at a time. Whatever the case, it is important to remember that effective mentoring, like wisdom itself, is multidimensional, and that mentors play three core roles that are essential to advancing the educational, professional, and personal growth of graduate students. Three core roles 1. Disciplinary guide As noted earlier, sometimes a faculty member will be both a thesis/dissertation advisor and mentor in other cases, the student benefits more by having different people carry out each role. Either way, the role of a disciplinary guide is to help students become contributing members of their disciplines. An important role of the disciplinary guide is to help students grasp the impact of the discipline on the world outside academe, and to assist them in pursuing the impact they desire to have with a graduate degree. 2. Skills development consultant While graduate study, especially at the UG level, is about learning to generate knowledge, the pressures for specialization can make students temporarily lose sight of the array of skills they need to succeed both during and after graduation. As a skills consultant, a mentors role is to help students develop the intellectual and professional skills they will need, beyond those related to day to day life. Wider relationships can help students explore a multitude of career choices, and learn how to translate their graduate education into various kinds of professional opportunities. With a modest investment of time, mentors and protégés can stay abreast of postgraduate employment trends both inside and outside the academy. 5. Evidence of Success: Mentoring has yielded a great result. Students feel free to discuss their problems with their mentors and develop a sense of confidence in them and the most important part is that a sense of security is developed in them. An example can be cited that the a student was unable to unlock his feelings to his friends but when the peer pressure was removed by the mentor, the same student developed a strong feeling of self-confidence and volunteered himself for any task assigned to him. The result of mentoring was that the student was not even able to speak in his mother tongue on the stage gave a splendid presentation of oratory in English. So it becomes quite clear that if students are guided and motivated by the mentor in a constructive manner then he or she would be able to overcome all the odds in life. 6. Problems Encountered and Resources Required: There are number of problems encountered during the mentoring sessions. The most important being lack of self confidence in the students. Our college being located in a rural area mostly students are coming from rural back ground. They are unable to visualize a life in a college. They come with old school mind set hence it becomes quite challenging for the mentors to tackle them and make them fit in the atmosphere of the college. Hence a lot of ground level works are needed to be done with such students. If at the school level also such provision of mentoring is done then the students would be able to adjust easily in the college. A lot of time has to be spent as most of them do not turn up for the mentoring sessions because they have some pre-conceived notions regarding the sessions. Most of them feel that the mentor would ask about the place and the about the family background they come from. A sense of inferiority complex also plays some role in it. So it becomes a challenging task for the mentor to convince the students regarding his role and purpose.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://abhayapuricollege.in/iqac/annual-quality-assurance-report-

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Abhayapuri College, starting its journey in 1955 as an Arts College, added Science stream in 1986. Since the inception, the college has played a pivotal role in providing educational opportunities to the rural areas surrounding it. During this period of its existence by promoting excellence in the field of education this Institution has earned its reputation for being a premier Institution in the State which is well known for academics, sports and other extra- curricular activities. The College being the oldest college in the Bongaigaon District of Assam commenced with a humble beginning that followed a prosperous path and achieved a milestone of celebrating the golden Jubilee – 50 Glorious Years of its existence in 2004. This Institution has progressed by leaps and by bounds acquiring all pre-requisite affiliation from Gauhati University and UGC Certification of recognition under 2(f) and 12(B). Today the College is able to position itself as a reputed educational entity in fields ranging from academics, sports activities and cultural programmes by providing access to quality education for all, with a special emphasis on under privileged students enrolling from geographically backward area within the state of Assam. At present the college has introduced the courses of UGC approved Vocational Degree Programmes in Information Technology (IT), Tourism and Travel Management (TTM) and Retail Management Information Technology (RMIT) and this is the only college in the entire district offering the B.Voc. Programmes. The performance of our students in examination is exceptional in spite of the fact that majority of them have a rural background. The secret of success is due to the remedial teaching which is undertaken to cater to the needs of slow learners. Mentoring has also helped the students to get rid of academic and stress related problems. Special training programmes by qualified Resource Persons are also imparted to students to appear for competitive exams. Yoga and meditation sessions have helped the students to have a healthy mind in a healthy body. Besides academics, our students have brought laurels to the Institution by excelling in various sports and cultural programmes both at State and Inter-Collegiate level, community service through N.S.S. and various Cells.. The College has emerged strong in its pursuit for quality assurance to make this Institution a Centre for Excellence in line with the College Vision. This Institution is unique and occupies a place of honour to find our alumni well placed in all walks of life. This Institution is well known in the State of Assam. Our Institution promises to act as a catalyst to bring about a positive change in the minds of stakeholders for the upliftment of mankind and safety of environment.

Provide the weblink of the institution
http://abhayapuricollege.in

8.Future Plans of Actions for Next Academic Year

1. Establishment of Child Care Centre in the College 2. To conduct the Energy Audit of the college by competent authority. 3. To conduct the Green Audit of the college by competent authority. 4. To install a proper Rain Harvesting Plant in the college. 5. To set up a vermin compost plant in the college campus 6. To organize exclusive Career Guidance Counseling Sessions (online) by noted Personalities and Firms 7. To create a Student Welfare Society besides committees like Anti-Ragging, Anti-Sexual and Grievance and Redressal Committee 8. To expedite the process of construction of the proposed Auditorium for the College.